



SJM Vidyapeetha®

## S J M INSTITUTE OF TECHNOLOGY

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(Recognized by AICTE, New Delhi and Affiliated to Visvesvaraya  
Technological University, Belagavi)

NH-4 Bypass, P.B.No:73, CHITRADURGA -577502,



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## Anti-Sexual Harassment committee

The committee consists senior staff members, various Head of Department and Principal to address any issues regarding the safety and security of girl students and female staffs in the campus. The committee members are vigilant all the time and ensure that there is no such incident taking place in campus by creating awareness among all the students and female staffs. The outcome of the specific initiatives is for the promotion of women's development, not only for the students, but also for the faculty, it is necessary to establish equality of opportunity and gender justice.

S.J.M. Vidyapeetha ®

### S. J. M. INSTITUTE OF TECHNOLOGY

(Affiliated to Visvesvaraya Technological University & Recognised by AICTE)

NH4 Bye-Pass, P.B. No. 73, CHITRADURGA - 577 502 Karnataka State.

Phones: 0819-222866 Fax: 0819-227717

Ref.No.SJMIT/EST/2022-23



Date: 18/11/22

#### OFFICE ORDER

#### COMPOSITION OF REVIEW ANTI SEXUAL HARRASSMENT COMMITTEE

(Elimination of Sexual Harassment in the institution and Hostels)

The following Anti Sexual Harassment committee is formed in the institution to prevent discrimination and sexual harassment against women and students in the college and Hostels.

Sl No	Name of the Staff	Designation	Committee Designation	Contact Number
01	Dr. Bharath P B	Principal	Chairman	9483190087
02	Prof. Basanthakumari	Asso. Professor, CSE Dept	Coordinator	9481417654
03	Prof. Tanuja T	Asst. Professor & Warden	Coordinator	8050076237
04	Dr.Kumarswamy.B.G	HOD, E & E Engineering	Member	8618804468
05	Dr.Jagannatha N	HOD, Mechanical Engineering	Member	9986520328
06	Prof. Poral Nagraj	HOD, CS Engineering	Member	7676346066
07	Dr. Siddesh K B	HOD, E & C Engineering	Member	9741559695
08	Dr. Srishaila J M	HOD, Civil Engineering	Member	9481181593
09	Prof. Krishna Reddy	Professor, CS & Engg	Member	9964347941
10	Prof. Shruthi .M.K	Asso. Professor, CSE Dept	Member	9611408465
11	Prof. Beena Sheril	Asst. Professor, CSE Dept	Member	9945748538
12	Prof. Farzana Parveen .B.A	Asst. Professor, E & C Dept	Member	9739999693
13	Prof. Sudha.T	Asst. Professor, E & E Dept	Member	9980992257
14	Prof. Meenakshi.M	Asst. Professor, Civil Dept	Member	9164114635

The committee should meet periodically including every Saturday though it is a holiday and review the situation and initiate effective measures. Depending upon the necessity the committee shall also meet in the hostel. The committee as a whole or in a separate group shall undertake surprise visits to Colleges and Hostels frequently and make sure that no incidents about sexual harassment have been taking place.

  
PRINCIPAL  
PRINCIPAL  
SJMIT, Chitradurga

Anti –Sexual Harassment committee members

## Minutes of meeting

No: SJMIT 2022/Meeting/7

Date: 18/11/2022

Meeting of Anti sexual harassment committee members is held on 24/02/2022 at principal chamber to discuss the following points.














### Agenda:

1. Approval of minutes of Meeting held on 24/2/2022 and action taken report
2. Renewal of Anti sexual Harassment committee.
3. To inform the students and the faculty members about the legal side of sexual harassment Any other matter with approval of chairperson.
4. Any other matter with approval of chairperson.

Prof. Basantha Kumari welcomed all the members and briefly highlighted the scope and objectives of the meeting

All members discussed on the agenda of the meeting and following decisions were taken.

1. Change of Coordinator.
2. Renewal of Anti sexual Harassment committee.
3. To give awareness about the sexual harassment at workplace and higher education Institution to all the students and faculty members.
4. The committee noted that no complaint of sexual harassment has been received from any employees and students in the campus.

Sl No	Name of the Staff	Designation	Signature
01	Dr. Bharath P B	Principal	
02	Prof. Basanthakumari	Asso. Professor, CSE Dept	
03	Prof. Tanuja T	Asst. Professor & Warden	
04	Dr.Kumarswamy.B.G	HOD, E & E Engineering	
05	Dr.Jagannatha N	HOD, Mechanical Engineering	
06	Prof. Poral Nagraj	HOD, CS Engineering	
07	Dr. Siddesh K B	HOD, E & C Engineering	
08	Dr. Srishaila J M	HOD, Civil Engineering	
09	Prof. Krishna Reddy	Professor, CS & Engg	
10	Prof. Shruthi .M.K	Asso. Professor, CSE Dept	
11	Prof. Beena Sheril	Asst. Professor, CSE Dept	
12	Prof. Farzana Parveen .B.A	Asst. Professor, E & C Dept	
13	Prof. Sudha.T	Asst. Professor, E & E Dept	
14	Prof. Meenakshi.M	Asst. Professor, Civil Dept	

Minutes of Meeting Anti –Sexual Harassment committee

## Specific facilities provided for women's safety and security

a) **Safety and Security:** Safety and security of women is at most priority for the institution. Safe and supportive campus is responsibility and challenge for the institute administrators. Institute provides a complete range of security facilities especially for girls within the campus, through a team of security personnel. The safety and security in the campus which is most important factor in enrolment of the students in the institution based on that the following steps have been instigated to ensure safety of the girl students

i) **CCTV Camera:** 24 / 7 hour CCTV surveillance is maintained in the institutional campus. It helps to keep a check and monitor to avoid any antisocial activities. Students and other employees in the institution excessively remain alert about the surveillance. With the presence of CCTV cameras, discipline is easily maintained and provides security to the students.

ii) **Visitor Register:** Visitor log register is maintained at the entrance of the institution which priorities safe and secure environment of the campus. The visitors are screened well by collecting the details of the visitor name, date, purpose of the visit, address, meeting person, contact number, in and out time of the visitor and signature.

iii) **Restricted entry and Exit at the entrance of the college:** The institution follows restricted timings at the entrance to avoid the trespasser entry. The Security guards are manned and available for around the clock. The security guard is delegated to monitor the entry and exit of the students.

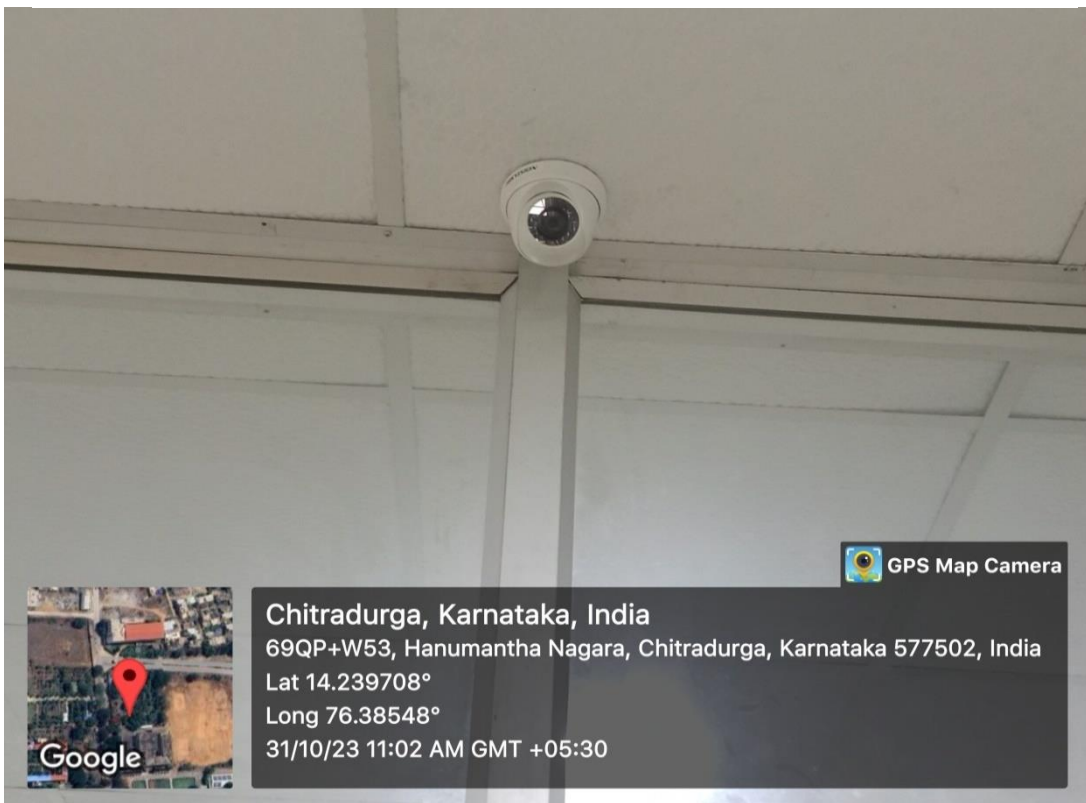
iv) **Female Warden:** In girl's hostel, female warden is appointed. The warden ensures the safety to the girl's students. Only Female sweepers are available and warden permits Visitors with prior permission and in specific time slots.

v) **In/Outing entry system in the Hostel:** It is mandatory and maintain the In / Outing register entry in the Girls hostel. The students who wish to leave for their homes needs to make proper entries in the register and warden take consent of their parents regarding time of leaving the hostel and expected time of return to the hostel. On her return, she will enter in the same register the actual time of her return. The students are not allowed to be outside the hostel for any reason without specific and prior approval of Warden and needs to make proper entries in the register.

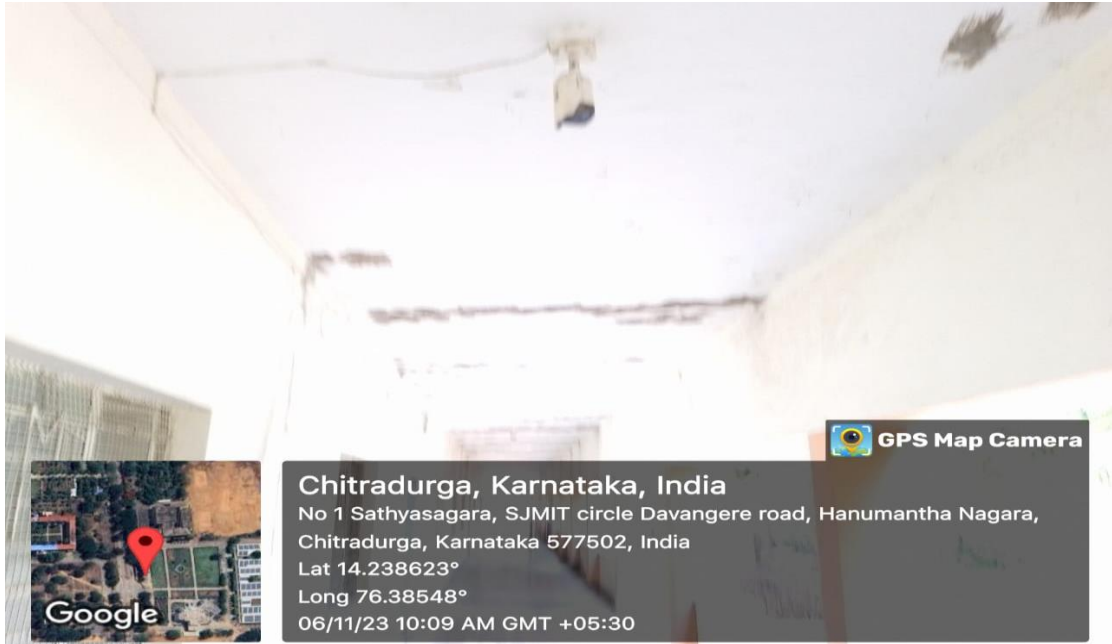
vi) **Discipline Committee:** Discipline Committee is constituted in the institution to take awareness of indiscipline and unruly behavior of students both in the institution and in the Hostel by imposing the penalties appropriate with the acts of violation by the students.



**CC Camera in IT Block**



**CC Camera in Laboratory**



CC Camera in Non IT block



Visitor Register maintained at main entrance of college



**Restricted entry and Exit at the entrance of the college**



**Female workers at Ladies Hostel**





## Any other relevant information

### Anti-ragging committee

The institution has formed Anti-ragging committee to ensure that the campus is free of ragging. The Anti-ragging squad regularly monitors at scheduled timings in different places like classroom's, laboratories and hostels to make the campus ragging-free. The institution also has anti-sexual harassment committee to address issues if any any sort of complaint can be lodged.

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Ref. No. SJMIT/EST/2021-22		Date 22 - 07 - 2022	
<b>OFFICE ORDER</b>			
<b>COMPOSITION OF REVIEW COMMITTEE AND FLYING SQUAD COMMITTEE</b> (Elimination of Ragging in the institution and hostels)			
<b>With respect to the circular VTU/ACA/Academic-Cir/2014-15/1314</b> <b>Dated.14.04.2014</b>			
The following review committee and flying squad committee is formed as an Anti-Ragging committee in the institution and hostels.			
Sl No	Name	Designation	Phone No.
01	Dr. Bharath P B	Principal	9483190087
02	Circle Inspector of Police	Kote Police Station	08194-222933
03	Dr. Kumarswamy B G	H.O.D., E & E Engg	9448133534
04	Prof. Halaswamy C H	H.O.D., Civil Engg	9686897990
05	Dr. Jagannatha N	H.O.D., Mechanical Engg	9986520328
06	Dr. Siddesh K B	H.O.D., E & C Engg	9741559695
07	Prof Poral Nagaraj	H.O.D., C S & Engg	7676346066
08	Dr. Lokesh H J	H.O.D., Mathematics Dept.	9343114566
09	Sri.Shashidhar A P	H.O.D., Physics Dept.	9900480107
10	Dr.Satish J	Asst. Prof. & Warden & Coordinator	9886417754
11	Sri. Sridhar S N	Asst.Prof. E & C Engg Dept.	9886799399
12	Sri. Nijagunadev M	Office Supdt.	9686575553
13	Smt. Shruthi M K	Asso. Prof. C S & Engg	9611408465
14	Smt. Tanuja T	Asst. Prof & Warden	8050076237
15	Sri. Kumaraswamy K	Physical Education Director	8971719979
16	Sri. Srinivas K T	Security Supervisor	9448423363
17	Kum. Sirisha R	Student, VII Sem C S & Engg	9620284317
18	Sri. Arun S	Student, VII Sem E & C Engg	9008891844
19	Kum.Chaya Devi G M	Student, VII Sem E & E Engg	6360237177
20	Sri. Akshay C S	Student, VII Sem Mech. Engg	8123451689
21	Sri. Akash M	Student, VII Sem Civil Engg	7760377266

  
**PRINCIPAL**  
S.J.M.I.T, CHITRADURGA

Anti-ragging committee members

MINUTES OF MEETING

Meeting-2

Date: 11/12/2022

Time:4:00PM

Location: At Principals Chamber

Meeting presided by: Dr. Bharath PB ,Principal SJMIT, Chitradurga.

AGENDA OF MEETING:

- To review the case of ragging if any
- Guidance to hostel students
- Any other relevant discussion that arise in the meeting

Minutes of Meeting:

- Flying squad members have reported no incidents of ragging were observed so far in hostels or in the campus
- It was decided to keep a watch on visitors ,non students and strangers in the college campus
- The flying squad members created awareness among hostels students.

S/no	Name	Signature
1	Dr.Bharath P.B	
2	Circle Inspector of Police	
3	Dr.Kumaraswamy B G	
4	Prof.Halaswamy C.H	
5	Dr.Jagannatha N	
6	Dr.Siddesh K.B	
7	Prof.Poral Nagraj	
8	Dr.Lokesh H.J	
9	Sri Shashidhar A.P	
10	Dr.Sathish J	
11	Sri Sridhar S.N	
12	Smt.Tanuja T	
13	Dr.Kumaraswamy K	
14	Sri.Thipperudraswamy	
15	Sri.Srinivas K T	
16	Kuma.Bhoomika	
17	Sri.Abhinanadhan R.J	
18	Kum.Chaya Devi.G.M	
19	Kum.Seema K.N	
20	Kum.Nagaveni	

  
PRINCIPAL  
S.J.M.I.T, CHITRADURGA

Minutes of Meeting- Anti-ragging committee

## Grievance Redressal Committee

A Grievances Redressal Committee has been established in our institution to settle genuine grievances of students related to academic and non-academic matters, such as assessment, victimization, attendance, charging of fees, conducting of examinations, harassment by fellow students or teachers etc., if and when they arise.

## Minutes of Meeting (22-23)



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Date: 24-04-2023

### SJM INSTITUTE OF TECHNOLOGY, CHITRADURGA STUDENTS GRIEVANCE REDRESSAL CELL (GRC)

#### Meeting Notice

The following committee members are hereby informed to attend the meeting which is scheduled on 26-04-2023 at 11.00 AM in the Principal's chamber for reformation of the Students grievance Redressal Committee of the Institution.

Sl.No.	Name	Signature
1	Dr. Siddesh K.B., HOD, E&C	
2	Prof.Poral Nagaraj, HOD, CS & E.	
3	Dr. Jagannantha N , HOD, Mech.	
4	Dr.B.G. Kumaraswamy, HOD, E&E.	
5	Dr. Srishaila J M, HOD.,Civil	
6	Prof. Basantha kumari, Asso.Prof., CSE	
7	Dr. Krishnareddy K.R, Coordinator	
8	Prof. Vinayaka V M , Asso. Coordinator.	

(Dr. Bharath P.B)  
Principal & Chairman

Grievance Redressal Committee members



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**GRIEVANCE REDRESSAL CELL (GRC)**

26-04-2023

**Proceedings of the meeting held in the principal chamber, AD Block at 11.00 AM on 26-04-2023.**

1. Agenda:

1. Reformation of the Students Grievance Redressal Committee.

2. Proceedings:

1. After welcoming all the members to the meeting, the GRC Coordinator placed before the members the agenda of the meeting, which was already circulated along with the meeting notice.
2. The Principal (Chairman-GRC), formally welcomed the members to the meeting, and in his initial remarks, presented briefly the highlights of the agenda of the meeting. He mentioned that, the committee has been reformed as follows for the disposal of grievances of the students.

**Students Grievance Redressal Committee**

Sl. No.	Name	Designation	Role	Signature
1	Dr. Bharath P.B.	Principal	Chairman	
2	Dr.B.G. Kumaraswamy	HOD, E&E Engg.	Member	
3	Dr. Jagannantha N	HOD, Mech.Engg.	Member	
4	Prof. Poral Nagaraj	HOD, CS & Engg.	Member	
5	Dr. Siddesh K.B.	HOD, E&C Engg.	Member	
6	Dr. Srishaila J M	HOD,,Civil Engg.	Member	
7	Prof. Basantha kumari	Asso. Prof.,CS &E	Member	
8	Dr. Krishnareddy K.R	Professor, C S &E.	Coordinator	
9	Prof. Vinayaka V M	Asst. Professor, CS&E	Asso. Coordinator	

Further, the Principal is directed all the committee members to take up the assigned responsibility and also instructed the Coordinators to demonstrate the use of online Grievance Redressal Portal of the Institution, to the new members.

3. As there was no other subject, the meeting concluded, with the Coordinator thanking all the members for their active participation.

(Dr. Bharath P B)  
Principal & Chairman

### Minutes of meeting of Grievance Redressal Committee

- Female faculty members hold some of the higher administrative and academic positions in the institute.
- Female faculty members and students also play a very active role in the events and fests organized by various committees of the institution.