

SJM Institute of Technology Chitradurga

Notice of Meeting

No: SJMIT 2018/Meeting / 3

Date: 05/06/2018

It is hereby informed that the all members of IQAC, Deans, all the Head of Departments, and Senior Staff members will be held at the principal chamber at 3.30 pm 08/06/2017.

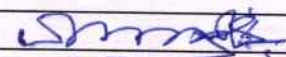
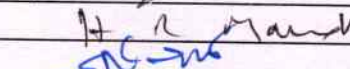
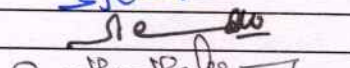

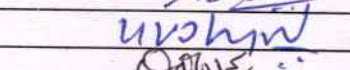

Agenda:

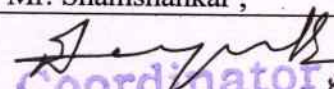
1. Approval of minutes of Meeting held on 02/12/2017 and action taken report
2. Reformation approval of Internal Quality Assurance Cell (IQAC)
3. Plan of action for ongoing/proposed academic & co-curricular activities
4. Review of R & D activities
5. Ratification of various committees and its roles and responsibilities
6. Review and confirmation of Performance Appraisal System for teaching and non-teaching staff
7. Enhancement of academic results
8. Quality assurance and initiative measures


IQAC Coordinator 5/6/18

Coordinator
Internal Quality Assurance Cell (IQAC)
SJMIT Chitradurga

Copy to: All HODs (Mech /Auto/Elect/Civil /E&C /CS&E), Dean and Senior Faculty members IQAC members

| Members | Signature |
|---------------------------|--|
| Dr.G.N. Mallikarjunappa |  |
| Dr. Rajanna G.S, |  |
| Dr. Jagannatha N |  |
| Dr. H.R Manohara, |  |
| Prof. Poral Nagaraj |  |
| Prof. Sridhar |  |
| Prof. C.H. Halaswamy |  |
| Dr. Kumara swamy B.G |  |
| Prof. P.B.Bharath |  |
| Dr. Nagabushan |  |
| Mr. Chandrakanth T. M. |  |
| Mr. Abhilash G |  |
| Mr. Umesh Veerappa Tuppad |  |
| Mr. Riyaz Rehaman, | |
| Mr. Shamshankar , | |


Coordinator 5/6/18
Internal Quality Assurance Cell (IQAC)
SJMIT Chitradurga

Minutes of meeting

No: SJMIT 2018/Meeting /

Date: 08/06/2018

Meeting of IQAC members is held on 08-06-2018 at principal chamber to discuss the administrative activities of the institution to discuss the following agenda.

Following points were discussed and finalized.

Resolution 1: Resolved that the IQAC unanimously approved the minutes of the meeting held on 02/12/2017

Resolution 2: IQAC is reformed and approved as per the structure and guidelines of NAAC

Resolution 3: Various ongoing academic and co-curricular activities are discussed and approved. The activities are reviewed and approved. Plan of Installation of Solar power plant is verified,

Resolution 4: For developing research culture among the students and faculties, college has a research and development cell.



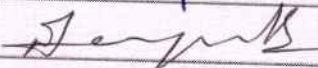
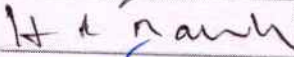

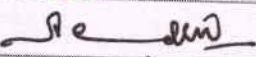
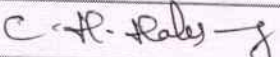


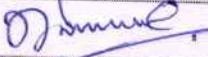
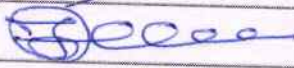

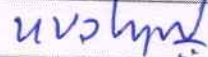
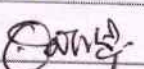
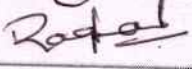
- Faculties, students are encouraged to take up research projects and pursue their Ph. Ds.
- For enhancing the research activity, it is resolved that financial assistance and other facilities be provided.
- It is proposed to upgrade the incubation center in the direction of promoting research, professional and societal development.

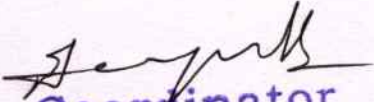
Resolution 5: IQAC ratified and approved academic and administrative committees and their roles and responsibilities viz Annual Cultural and Sports, Seminar, Examinations, Scholarships, Discipline, Admissions, Training & Placement, Library, Women Cell, Grievance Redressal Committee, Antiragging committee, Minority cell etc.

Resolution 6: The existing annual Performance Appraisal System for teaching and nonteaching staff is reviewed & ratified. IQAC approved the same with suggestions

Resolution7: Academic results of BE /M.Tech conducted by VTU, Belagavi is analyzed and compared. All the HODs are instructed to convey the Faculty to take extra efforts for increasing result of his/her subject particularly at 2nd year & 3rd year level.

Resolution8: It is also proposed to apply for NAAC. The steering committee of SSR preparation for accreditation is decided to submit SSR in the month of July / Aug. Dr. Jagannatha N, coordinator IQAC opined that SSR should be ready at end of July 2018.

| Members Attended | Signature |
|---------------------------|--|
| Dr.G.N. Mallikarjunappa |  |
| Dr. Rajanna G.S, |  |
| Dr. Jagannatha N |  |
| Dr. H.R Manohara |  |
| Prof. Poral Nagaraj |  |
| Prof. Sridhar |  |
| Prof. C.H. Halaswamy |  |
| Dr. Kumara swamy B.G |  |
| Prof. P.B.Bharath |  |
| Dr. Nagabushan |  |
| Mr. Chandrakanth T. M |  |
| Mr. Abhilash G |  |
| Mr. Umesh Veerappa Tuppad |  |
| Mr. Riyaz Rehaman |  |
| Mr. P. Raghavendra |  |


Coordinator
 Internal Quality Assurance Cell (IQAC)
 SJMIT Chitradurga


PRINCIPAL
 SJMIT, Chitradurga



SJM Vidyapeetha®

S J M INSTITUTE OF TECHNOLOGY**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Accredited by NAAC with B++

(Recognized by AICTE, New Delhi and Affiliated to Visvesvaraya Technological University, Belagavi)

NH-4 Bypass, P.B.No:73, CHITRADURGA -577502, Karnataka State

**Composition of IQAC**

Date: 08/06/2018

| Name | Designation | Category |
|--|-------------|---------------------------|
| Dr.G.N. Mallikarjunappa Executive Director, SJM Vidyapeetha, Chitradurga | Advisor | Management Representative |
| Dr. B.C Shanthappa Principal | Chairman | Head of the Institute |
| Dr. Jagannatha N, Professor , PG Coordinator | Coordinator | Faculty Representative |
| Dr. Rajanna G.S, Professor & Head (E&C) | Member | Faculty Representative |
| Dr. H.R Manohara, Professor and Dean (R & D) | Member | Faculty Representative |
| Prof. Poral Nagaraj Professor & Dean (Academics) | Member | Faculty Representative |
| Prof. Sridhar, Professor & Head (MECH) | Member | Faculty Representative |
| Dr. Lokesh. H J Professor & Head (Mathematics) | Member | Faculty Representative |
| Prof. C.H. Halaswamy , Professor (CIVIL) | Member | Faculty Representative |
| Dr. Kumara swamy B.G. Professor & Head (E & E) | Member | Faculty Representative |
| Prof. P.B.Bharath Professor & Head (AUTO) | Member | Faculty Representative |
| Dr. Nagabushan Professor & Head (CS & E) | Member | Faculty Representative |
| Mr. Chandrakanth T. M. MD. PVC AGRITECH, Chitradurga | Member | Industry Representative |
| Mr. Abhilash G Software Developer, 3 rd Cross JCR Extension, Chitradurga | Member | Industry Representative |
| Mr.Umesh Veerappa Tuppad Professor ,SJM Polytechnic, Chitradurga | Member | Alumni Representative |
| Mr. Riyaz Rehaman Industrilst, Holalkere road Chitradurga | Member | Stake holder (Alumni) |
| Mr.P. Raghavenrd, VI Semester Mechanical Engineering | Member | Student Representative |

CoordinatorInternal Quality Assurance Cell (IQAC)
S.J.M.I.T Chitradurga
PRINCIPAL
S.J.M.I.T CHITRADURGA



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NH-4 Bypass. P.B.No:73. CHITRADURGA -577502. Karnataka State



Notice of Meeting

Date: 05/01/2019

No: SJMIT 2019/Meeting/4

It is hereby informed that the meeting of all members of IQAC, Deans, all the Head of Departments, and Senior Staff members will be held in the principal chamber at 3.30 pm on 07/01/2019.

Agenda:

1. Approval of minutes of Meeting held on 08/06/2018 and action taken report.
2. Plan of action for ongoing/proposed academic & co-curricular activities.
3. Review of R & D activities.
4. Ratification of various committees and its roles and responsibilities.
5. Discussion of Enhancement of academic results.
6. Review and confirmation of Performance Appraisal System for teaching and non-teaching staff.
7. Discussion of Quality assurance and initiative measures.


 IQAC Coordinator
 Internal Quality Assurance Cell (IQAC)
 S.J.M.I.T Chitradurga


 Principal
 PRINCIPAL
 S.J.M.I.T CHITRADURGA

Copy to: All HODs, Dean and members of IQAC

| Members | Signature |
|---------------------------|--|
| Dr.G.N. Mallikarjunappa |  |
| Dr. B.C Shanthappa |  |
| Dr. Rajanna G.S, |  |
| Dr. Jagannatha N |  |
| Dr. H.R Manohara, |  |
| Prof. Poral Nagaraj |  |
| Dr. Lokesh. H J |  |
| Prof. C.H. Halaswamy |  |
| Dr. Kumara swamy B.G |  |
| Prof. P.B.Bharath |  |
| Dr. Nagabushan |  |
| Mr. Chandrakanth T. M. |  |
| Mr. Abhilash G |  |
| Mr. Umesh Veerappa Tuppad |  |
| Mr. Riyaz Rehaman, |  |
| Mr. Raghavendra | |



Minutes of meeting

No: SJMIT 2019/Meeting/4

Date: 07/01/2019

Meeting of IQAC members is held on 07/01/2019 at principal chamber to discuss the administrative activities of the institution to discuss the following agenda.

Following points were discussed and finalized.

Resolution 1: Resolved that the IQAC unanimously approved the minutes of the meeting held on 08/06/2018

Resolution 2: Various ongoing academic and co-curricular activities are discussed and approved. The activities are reviewed and approved. Decision taken for Installation and verification of Solar power plant.

Resolution 3: For developing research culture among the students and faculties, college has a research and development cell. The following activities are approved for R&D.


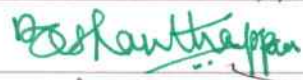


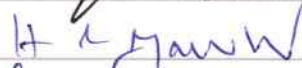
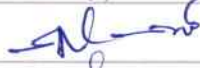
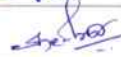
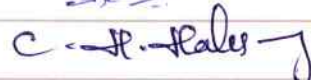



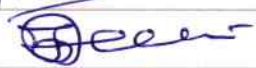

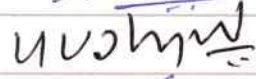

- Faculties and students are encouraged to take up research projects and pursue their Ph. Ds.
- For enhancing the research activity it is resolved that financial assistance and other facilities be provided.


Resolution 4: IQAC ratified and approved academic and administrative committees and their roles and responsibilities viz Annual Cultural and Sports, Seminar, Examinations, Scholarships, Discipline, Admissions, Training & Placement, Library, Women Cell, Grievance Redressal Committee, Anti-ragging committee, Minority cell etc.

Resolution 5: All the HODs are instructed to convey the faculty to take extra efforts for increasing result of odd and even semester end examination.

Resolution 6: The existing annual Performance Appraisal System for teaching and nonteaching faculty is reviewed & ratified. IQAC approved the same with suggestions.

Resolution 7: Dr. Jagannatha N, Coordinator IQAC requested that to update the documents before the Peer Team visit.

| Members Attended | Signature |
|----------------------------|--|
| Dr.G.N. Mallikarjunappa |  |
| Dr. B.C Shanthappa |  |
| Dr. Rajanna G.S, |  |
| Dr. Jagannatha N |  |
| Dr. H.R Manohara |  |
| Prof. Poral Nagaraj |  |
| Dr. Lokesh. H J |  |
| Prof. C.H. Halaswamy |  |
| Dr. Kumara swamy B.G |  |
| Prof. P.B.Bharath |  |
| Dr. Nagabushan |  |
| Mr. Chandrakanth T. M |  |
| Mr. Abhilash G |  |
| Mr. Umesh Veerappa Tuppada |  |
| Mr. Riyaz Rehaman |  |
| Mr. P. Raghavendra | |


 IQAC Coordinator
 Internal Quality Assurance Cell (IQAC)
 SJMIT Chitradurga


 Principal
 PRINCIPAL
 S.J.M.I.T CHITRADURGA

**Notice of Meeting****Date: 12/04/2019****No: SJMIT 2019/Meeting/5**

It is hereby informed that the meeting of all members of IQAC, Deans, all the Head of Departments, and Senior Staff members will be held in the Board meeting hall / principal chamber at 11.30 am on **13/04/2019**.

Agenda:

1. Approval of Minutes of meeting held on 07/01/2019 and action taken report.
2. Analysis of Grade B⁺⁺ award report.
3. Review of R & D activities.
4. Documentation for all programs organized in the Institution.
5. Plan of action for ongoing/proposed academic & co-curricular activities.
6. Discussion of Quality assurance and initiative measures.


 IQAC Coordinator

Internal Quality Assurance Cell (IQAC)

Copy to: All HODs, Dean and members of IQAC


 Principal

PRINCIPAL
 S.J.M.I.T CHITRADURGA

| Members | Signature |
|---------------------------|--|
| Dr.G.N. Mallikarjunappa |  |
| Dr. B.C Shanthappa |  |
| Dr. Rajanna G.S, |  |
| Dr. Jagannatha N |  |
| Dr. H.R Manohara, |  |
| Prof. Poral Nagaraj |  |
| Dr. Lokesh. H J |  |
| Prof. C.H. Halaswamy |  |
| Dr. Kumara swamy B.G |  |
| Dr. P.B.Bharath |  |
| Dr. Nagabushan |  |
| Prof. Prabhuswamy G. S |  |
| Mr. Chandrakanth T. M | |
| Mr. Abhilash G | |
| Mr. Umesh Veerappa Tuppad | |
| Mr. Riyaz Rehaman, | |



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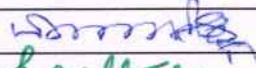
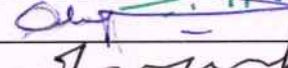
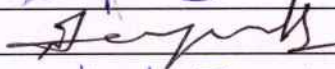
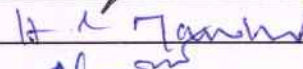
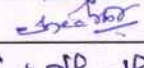
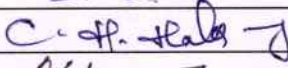
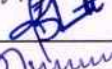



MINUTES OF MEETING

13/04/2019

| SL. NO | Topic | Discussion | Action Taken / Follow-Up |
|--------|--|---|--|
| 1 | Approval of Minutes of meeting held on 07/01/2019. | IQAC is approved Minutes of meeting held on 07/01/2019. | Agreed with satisfaction. |
| 2 | Analysis of Grade B++ award report. | IQAC Coordinator explained contents of Peer Team Report .conveyed thanks to all faculties and coordinators for their support in achieving grade B++. | Accepted with satisfaction. |
| 3 | Review of R & D activities. | R&D Dean Dr. H.R. Manohara suggested to all faculties to increase research activities in respective Departments and reviewed the previous year research activities. | Review process is completed and Instructed to all faculty involve in research work. |
| 4 | Documentation for all programs organized in the institution. | It is decided that the documentation of all Programs organized in the Institute is carried out and maintained by media centre . | Under Progress. |
| 5 | Plan of action for ongoing/proposed academic & co-curricular activities. | It is decided to prepare Academic Calendar for each semester to conduct all activities. | All Academic activates are planned as per calendar of events . |
| 6 | Discussion of Quality Assurance and Initiative measures. | It is decided to prepare Academic Calendar for each semester to conduct all activities concerned to improve the quality of students. | It is decided to follow the existing Academic calendar for quality improvement activities. |

Members Attended

| Members | Signature |
|---------------------------|---|
| Dr.G.N. Mallikarjunappa |  |
| Dr. B.C Shanthappa |  |
| Dr. Rajanna G.S, |  |
| Dr. Jagannatha N |  |
| Dr. H.R Manohara, |  |
| Prof. Poral Nagaraj |  |
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| Prof. C.H. Halaswamy |  |
| Dr. Kumara swamy B.G |  |
| Dr. P.B.Bharath |  |
| Dr. Nagabushan |  |
| Prof. Prabhuswamy G. S |  |
| Mr. Chandrakanth T. M |  |
| Mr. Abhilash G |  |
| Mr. Umesh Veerappa Tuppad |  |
| Mr. Riyaz Rehaman, |  |
| Mr. Raghavendra | |


 IQAC Coordinator
Coordinator
 Internal Quality Assurance Cell (IQAC)
 S.J.M.I.T Chitradurga


 Principal
PRINCIPAL
S.J.M.I.T CHITRADURGA

**Notice of Meeting****No: SJMIT 2019/Meeting/6****Date: 19/06/2019**

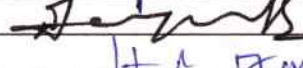
It is hereby informed that the meeting of all members of IQAC, Deans, all the Head of Departments, and Senior Staff members will be held in the Board meeting hall / principal chamber at 11.00 am on **22/06/2019**.

Agenda:

1. Re-constitution of Internal Quality Assurance Cell (IQAC).
2. Approval of minutes of Meeting held on 13/04/2019 and action taken report.
3. Plan of action for ongoing/proposed academic & co-curricular activities.
4. Documentation of the various Programmes/Activities leading to quality improvement.
5. Review and confirmation of roles & responsibilities of faculty members.
6. Review of R & D Activities like Grants, paper presentation, awards, purchases etc.,
7. Ratification of various committees & its roles and responsibilities.
8. Periodical conduct of Academic and Administrative Audit and its follow-up.
9. Review & confirmation of Self Performance Appraisal System for teaching and non-teaching staff.
10. Plan for academic activities like enhancement of placements and university results.
11. Preparation and submission of the Annual Quality Assurance Report (AQAR).
12. Any other subject with the permission of chair.


IQAC Coordinator
Internal Quality Assurance Cell (IQAC)
Copy to: All HODs, Dean and members of IQAC
SJMIT Chitradurga


Principal
PRINCIPAL
S.J.M.I.T CHITRADURGA

| Members | Signature |
|---------------------------|--|
| Dr.G.N. Mallikarjunappa |  |
| Dr. B.C Shanthappa |  |
| Dr. Rajanna G.S, |  |
| Dr. Jagannatha N |  |
| Dr. H.R Manohara, |  |
| Prof. Poral Nagaraj |  |
| Dr. Lokesh. H J |  |
| Prof. C.H. Halaswamy |  |
| Dr. Kumara swamy B.G |  |
| Dr. P.B.Bharath |  |
| Dr. Nagabushan |  |
| Prof. Prabhuswamy G. S |  |
| Mr. Chandrakanth T. M |  |
| Mr. Abhilash G |  |
| Mr. Umesh Veerappa Tuppad |  |
| Mr. Riyaz Rehaman, |  |



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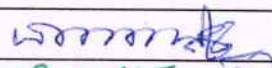
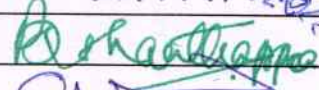
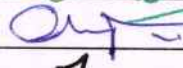
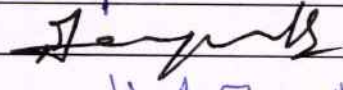
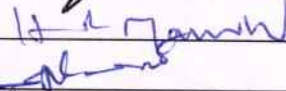

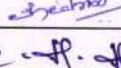
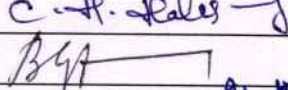
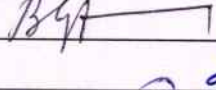

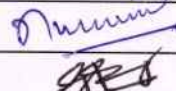

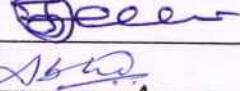
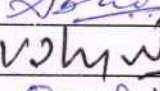
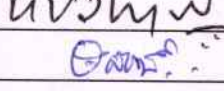
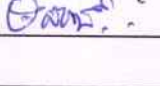


MINUTES OF MEETING

22/06/2019.

| Sl. No | Topic | Discussion | Action Taken / Follow-Up |
|--------|---|---|--|
| 1 | Approval of Minutes of meeting held on 13-04-2019. | Review of action taken report of previous meeting by IQAC | Approved with satisfaction |
| 2 | Reconstitution of IQAC. | As per the guidelines of NAAC and management, The IQAC is to be Reconstituted and New members to be accepted their positions | Decisions is pending. |
| 3 | Plan of action for ongoing /proposed academic and co-curricular activities. | Academic Dean Prof. Poral Nagaraj opined that it is essential to conduct Quiz, Roleplay, Seminar, etc., to all students for the enhancement of quality of Teaching, Learning and Evaluation system. | Calendar of events is prepared as per the decision and advised to the faculty members to conduct those activities. |
| 4 | Documentation for all programs organized in the Institution. | It is decided that the documentation of all programs organized in the Institute is carried and maintained by media centre | Under progress. |
| 5 | Review of Role and Responsibility of all Faculty members. | The Positions and Responsibility of all Faculties approved as same as in the last meeting | Continued with additional responsibility. |
| 6 | Review of R&D Activities | R&D Dean Dr. HR Manohara suggested to all faculties to publish their research activities in reputed journals | Implemented |
| 7 | Ratification of various Cell and Committees. | Continuation of Coordinator of various Cells and Committees | Implemented |
| 8 | Conduction of Academic Administrative Audit. | IQAC Coordinator suggested to conduct Academic Administrative Audit by external agency/committee/experts . | Internal Academic audit is in progress. |
| 9 | Review of Self Performance Appraisal System. | It is decided that modification is required in the format of self appraisal format. | Not implemented (Format not changed) due to Technical problems |
| 10 | Plan for improving Placement Activities | It is decided to conduct FDP to pre final year students also. | Not Implemented |
| 11 | Preparation and submission of AQAR. | It is planned to prepare AQAR of academic year of 2018-19 at the end of September 2019. | In Progress |
| 12 | Other subjects | Requested to members of IQAC to give suggestion for the improvement of admission. | Under Progress |

Members Attended

| Members | Signature |
|---------------------------|--|
| Dr.G.N. Mallikarjunappa |  |
| Dr. B.C Shanthappa |  |
| Dr. Rajanna G.S, |  |
| Dr. Jagannatha N |  |
| Dr. H.R Manohara, |  |
| Prof. Poral Nagaraj |  |
| Dr. Lokesh. H J |  |
| Prof. C.H. Halaswamy |  |
| Dr. Kumara swamy B.G |  |
| Dr. P.B.Bharath |  |
| Dr. Nagabushan |  |
| Prof. Prabhuswamy G. S |  |
| Mr. Chandrakanth T. M |  |
| Mr. Abhilash G |  |
| Mr. Umesh Veerappa Tuppad |  |
| Mr. Riyaz Rehaman, |  |
| Mr. Raghavendra | |


 IQAC Coordinator
Coordinator
 Internal Quality Assurance Cell (IQAC)
 SJMIT Chitradurga


 Principal
PRINCIPAL
 S.J.M.I.T CHITRADURGA