

Notice of Meeting

No: SJMIT/2017/Meeting /1

Date: 07/06/2017

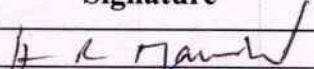
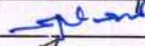
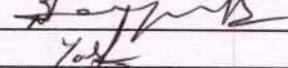


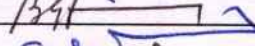

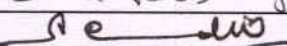
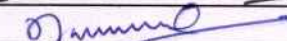


The meeting is conveyed for the Deans, all the Head of the Departments and Senior Faculty on 10-06-2017 in the Principal Chamber at 11.30 am to discuss about IQAC.

Agenda:

1. Formation & approval of Internal Quality Assurance Cell (IQAC)
2. Plan of action for ongoing/proposed academic & co-curricular activities
3. Review and confirmation of Organization structure, roles & responsibilities
4. Review of R & D activities
5. Ratification of various committees & its roles and responsibilities
6. Review & confirmation of Self Performance Appraisal System for teaching and non-teaching staff
7. Enhancement of academic results
8. Quality assurance and initiative measures


Principal
PRINCIPAL
SJMIT, Chitradurga,

Copy to:- All HODs (Mech /Auto/Elect/Civil /E&C /CS&E)
Dean and Senior Faculty members

Members	Signature
Dean , R&D	
Dean, Academic	
PG Coordinator ,Mechanical Engineering	
PG Coordinator ,Civil Engineering	
PG Coordinator , CS and Engineering	
HOD, Automobile Engineering	
HOD, Electrical and Electronics Engineering	
HOD, Electronics and Communication Engg.	
HOD, Civil Engineering	
HOD, Mechanical Engineering	
HOD, Computer Science and Engineering	


Coordinator 7/6/17
Internal Quality Assurance Cell (IQAC)
SJMIT Chitradurga

Minutes of meeting

The meeting of Deans, all the Head of Departments & Senior faculty members was held under the Chairmanship of Principal at the principal chamber at 11.30 am on 10/06/2017

Following points were discussed and finalized.

Resolution 1 : It is proposed to apply for NAAC. In view of the above task , IQAC is formed as per the Guidelines of NAAC for creation of IQAC; the names for IQAC are finalized in consultation with different members.

Resolution 2: various ongoing academic & co-curricular activities are discussed and approved. Following activities are reviewed and approved.

- The success of SPOORTHY- 2017 - Annual Sports & Cultural fest celebration is discussed. Convey thanks to coordinator & team
- Plan of Installation of Solar power plant

Resolution 3: Following Organizational structure in order of hierarchy is ratified and approved by IQAC.

- **Management:** The College is managed by **SJM Vidya peetha, chitradurga** which has its governing body to take care of various educational institutions run by the vidya peetha
- **Academic Council:** comprises of Chairman, Secretary and/or representative of Management, Principal, Vice Principal, Dean and nominated representatives of teaching and non-teaching staff. This cell can make recommendations for the improvement and up gradation in the existing academic, administration, and infrastructure, extra and co-curricular activities.
- **Principal and Vice Principal:** The Principal and Vice Principal are involved in the implementation of the perspective plans of the College. They ensure efficient functioning of academic and administration through the departments and various committees constituted for the respective task.
- **Internal Quality Assurance Cell (IQAC):** IQAC meets regularly to assess the quality deliverance of engineering education in the institute.
- **Dean(s):** Dean(s) of student affair and research and development ensure the effective functioning of student related activities and problems and promotion of R & D as per the college perspective plan and instructions of the Principal.
- **Head(s) of Departments:** The Heads of Departments ensure that the academic calendar provided by the university/college is implemented properly and efficiently.
- **Office Superintendent:** Office Superintendent is the head of Non-Teaching and Non- Technical staff and ensures the administration of various sections runs properly and efficiently as per the college plans and instructions of the Principal and Vice-Principal.
- **Head(s) of Departments:** The Heads of Departments ensure that the academic calendar provided by the university/college is implemented properly and efficiently.

Resolution 4: For developing research culture among the students and faculties, college has a research and development cell. Dr. H.R Manohara, Dean, R&D brief the facilities available in the centre and opined that

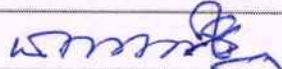

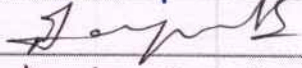
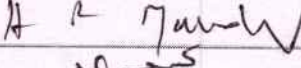
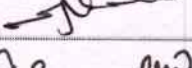
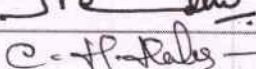


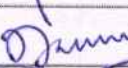
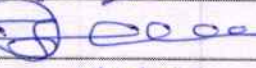

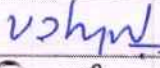
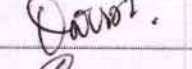


- Faculties & students are encouraged to take up research projects and pursue their Ph. Ds. For enhancing the research activity. it is resolved that financial assistance and other facilities be provided. Incubation center is also promoting research and application of the technology for the professional and societal development.

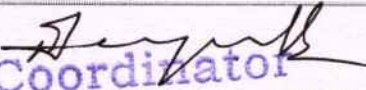
Resolution 5: IQAC ratified & approved academic and administrative committees & their roles and responsibilities viz Annual Cultural and Sports, Seminar, Examinations, Scholarships, Purchase, Discipline, Admissions, Training & Placement, Library, Committee for Women Cell, Grievance Redressal Committee, Antiragging committee, Anti sexual harassment committee etc.

Resolution 6: The existing annual Self Performance Appraisal System for teaching and nonteaching staff are reviewed & ratified. IQAC approved the same with suggestions.


Resolution 7: Academic results of BE/M.Tech conducted by VTU of previous semester is discussed. All the HODs are instructed to convey the Faculty to take extra efforts for increasing result of 2nd year & 3rd year level.

Resolution 8: It is also proposed to apply for accreditation through NAAC.

Members Attended	Signature
Dr.G.N. Mallikarjunappa	
Dr. Rajanna G.S,	
Dr. Jagannatha N	
Dr. H.R Manohara	
Prof. Poral Nagaraj	
Prof. Sridhar	
Prof. C.H. Halaswamy	
Dr. Kumara swamy B.G	
Prof. P.B.Bharath	
Dr. Nagabushan	
Mr. Chandrakanth T. M	
Mr. Abhilash G	
Mr. Umesh Veerappa Tuppada	
Mr. Riyaz Rehaman	
Mr. Shamshankar	


Coordinator

Internal Quality Assurance Cell (IQAC)
SJMIT Chitradurga


PRINCIPAL
SJMIT, Chitradurga

SJM INSTITUTE OF TECHNOLOGY CHITRADURGA

Internal Quality Assurance Cell (IQAC)

The Internal Quality Assurance Cell is established on 10-06-2017 as per the direction of management and according to guidelines of NAAC.

The list of the members:

Name	Designation	Category
Dr.G.N. Mallikarjunappa Executive Director, SJM Vidyapeetha, Chitradurga	Advisor	Management Representative
Dr. Rajanna G.S, Principal	Chairman	Head of the Institute
Dr. Jagannatha N, Professor , PG Coordinator	Coordinator	Faculty Representative
Dr. H.R Manohara, Professor and Dean (R & D)	Member	Faculty Representative
Prof. Poral Nagaraj Professor & Dean (Academics)	Member	Faculty Representative
Prof. Sridhar, Professor & Head (MECH)	Member	Faculty Representative
Prof. C.H. Halaswamy , Professor & Head CIVIL)	Member	Faculty Representative
Dr. Kumara swamy B.G. Professor & Head (E & E)	Member	Faculty Representative
Prof. P.B.Bharath Professor & Head (AUTO)	Member	Faculty Representative
Dr. Nagabushan Professor & Head (CS & E)	Member	Faculty Representative
Mr. Chandrakanth T. M. Managing Director., PVC AGRITECH, Chitradurga	Member	Industry Representative
Mr. Abhilash G Software Developer, 3 rd Cross JCR Extension, Chitradurga	Member	Industry Representative
Mr. Umesh Veerappa Tuppad Professor ,SJM Polytechnic, Chitradurga	Member	Alumni Representative
Mr. Riyaz Rehaman Industriilst, Holalkere road Chitradurga	Member	Stake holder (Alumni)
Mr. Shamshankar VII Semester Mechanical Engineering	Member	Student Representative



[Signature]
Coordinator
Internal Quality Assurance Cell (IQAC)
SJM Chitradurga

[Signature]
PRINCIPAL
SJM, Chitradurga

Notice of Meeting

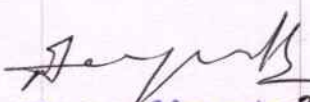
No: SJMIT 2017/Meeting /2

Date: 28/11/2017

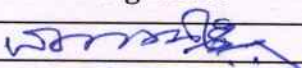
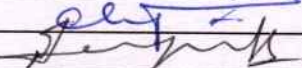
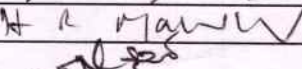
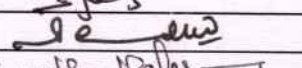
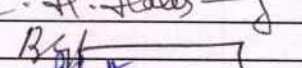
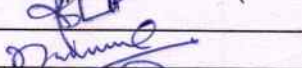
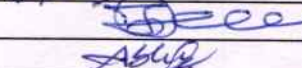
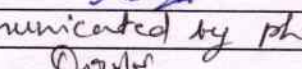
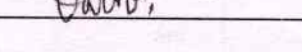




It hereby informed to all the members of Internal Quality Assurance Cell (IQAC) to attend meeting held at the principal chamber at 3.30 pm on 02/12/2017.


Agenda:

1. Approval of minutes of Meeting held on 10/06/2017 and action taken report
2. Review and follow up of Perspective/Strategic plan of SJMIT,
3. Review of Feedback Process
4. Review of Training & placement activities
5. Conduction of SPOORTHI 2018
6. Review of non curricular activities during last year
7. Green Campus initiative: Installation of Solar power plant at SJMIT Campus
8. Review of result University Examination


IQAC Coordinator 28/11/17
Internal Quality Assurance Cell (IQAC)
SJMIT Chitradurga

Copy to: All HODs (Mech /Auto/Elect/Civil /E&C /CS&E) , Dean and Senior Faculty members IQAC members

Members	Signature
Dr.G.N. Mallikarjunappa	
Dr. Rajanna G.S,	
Dr. Jagannatha N	
Dr. H.R Manohara,	
Prof. Poral Nagaraj	
Prof. Sridhar	
Prof. C.H. Halaswamy	
Dr. Kumara swamy B.G	
Prof. P.B.Bharath	
Dr. Nagabushan	
Mr. Chandrakanth T. M.	
Mr. Abhilash G	
Mr. Umesh Veerappa Tuppad	communicated by phone
Mr. Riyaz Rehaman,	
Mr. Shamshankar ,	


Coordinator 28/11/17
Internal Quality Assurance Cell (IQAC)
SJMIT Chitradurga

Minutes of Meeting

No: SJMIT/2017/Meeting

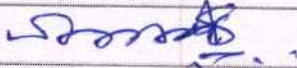
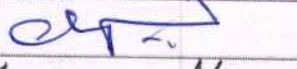
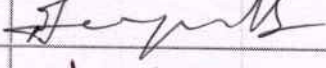

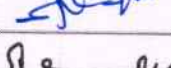
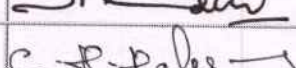
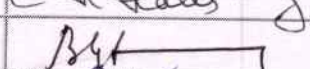

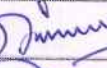
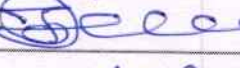
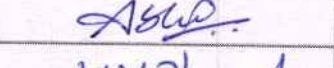
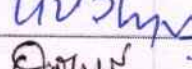
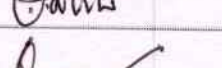
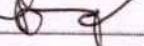

Date: 02/12/2017

The meeting of Internal Quality Assurance Cell (IQAC) is held under the Chairmanship of Principal, SJMIT at the principal chamber at 3.30 pm on 02/12/2017.

The following points were discussed in the meeting.

- Resolution 1:** Resolved that the IQAC unanimously approved the minutes of the meeting held on 10/06/2017
- Resolution 2:** Dr. Jagannatha N, IQAC coordinator gave power point presentation on Perspective/Strategic plan of SJMIT. Deliberations on following points are made
- (i) Enhancing the quality of Teaching – Learning
 - (ii) Promotion of Research among staff and students
 - (iii) Improving Entrepreneurship Development and Industry-Institution Interaction
 - (iv) Engaging extension activities
 - (v) Quality Assurance Measures: It is proposed to apply for accreditation by NAAC.
- Resolution 3:** Mr. Halaswamy was of the opinion that the existing feedback process must be reviewed. The feedback from the students, staff, parents, alumni is generally obtained to understand the quality of delivery. Mr. Halaswamy is requested to prepare the improvised format & place before the IQAC for discussion & approval.
- Resolution 4:** All the members shown the concern that the students grooming program through Personality Development Program (PDP) must be implemented right from the first year of under graduate courses for enhancing the Campus placement. Prof. Poral Nagaraj opined that to prepare the plan for the same and put before the IQAC for further discussion and approval.
- Resolution 5:** It is decided that the cultural and sports mega fest SPOORTHI 2018 shall be conducted in the month of April 2018. Dr. Nagabushan (HOD, CS) is requested to start the necessary preparation.
- Resolution 6:** The committee expresses satisfaction in the preparation and conduction of various non curricular actives like celebration Engineers day, teachers day and birth anniversaries etc.,
- Resolution 7:** 250 KWp Solar power plant is being installed at Non IT Block in SJMIT college premises. It is in the final phase. The team of Dr. Kumaraswamy B.G. is looking after it. The proposal is approved by Management.
- Resolution 8:** Review of VTU BE/M. Tech results of Summer 17/Winter 17 is taken. It is found satisfactory and concerned HODs are requested to take necessary steps to enhance results.

The Principal concluded the discussion and stressed on the need of **internal quality delivery**.
 The meeting ended with a formal vote of thanks proposed by IQAC Coordinator, Dr.
 Jagannatha N IQAC Coordinator

Members Attended	Signature
Dr.G.N. Mallikarjunappa	
Dr. Rajanna G.S, <i>Principal.</i>	
Dr. Jagannatha N	
Dr. H.R Manohara	
Prof. Poral Nagaraj	
Prof. Sridhar	
Prof. C.H. Halaswamy	
Dr. Kumara swamy B.G	
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Mr. Riyaz Rehaman	
Mr. Shamshankar	


Coordinator 2/12/17
 Internal Quality Assurance Cell (IQAC)
 SJMIT Chitradurga


PRINCIPAL
 SJMIT, Chitradurga